

CHELAN COUNTY COMMISSIONERS
MINUTES OF MAY 16&17, 2022

Monday, May 16, 2022

9:00:24 A.M. Opening – Pledge of Allegiance

Chairman Overbay calls the meeting to order. Present for session are Commissioners Bugert and Gering and Clerk of the Board Carlye Baity.

9:01:08 A.M. Consent Agenda

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Richard Campbell, Community Development, Step Increase
 - b) Wendy Englund, Community Development, Step Increase
 - c) Jessica Heath, Ohme Gardens, New Hire Extra Help
 - d) Calvin Musser, Public Works, Lateral Transfer
 - e) Mike Lamon, Sheriff, Retirement
 - f) Wendy Moran, Sheriff, Correction
 - g) Johnathan Young, Regional Justice Center, New Hire
 - h) Tyler Pilgeram, Regional Justice Center, New Hire
 - i) Alisha Allen, Regional Justice Center, Step Increase, Resignation
 - j) Abigail Dean, Regional Justice Center, Resignation
 - k) Kylar McPherson, Regional Justice Center, Resignation

9:01:57 A.M. Public Comment Period

- Steve and Sally Voorhies and Sherry Warren make comments on No. 1 Canyon construction

9:08:47 A.M. Board Discussion

- YMCA tour of facility and daycare center
- Wildland Fire Study tour
- District Court Probation meeting
- CDTC meeting
- CCRJC bed checks
- Developmental Disabilities structure between Chelan and Douglas Counties
- Facility survey

9:21:11 A.M. Recess

9:27:20 A.M. Continued Board Discussion

- Ukraine Refugees grant funding update
- No. 1 Canyon residents meeting with Sheriff Burnett and Commissioner Bugert

- UCSRB Session Re: Executive Director
- Cascadia Partnership flight tour
- Letter of Support for LINK Transit
- LTAC Director advertisement
- WSAC Legislative update

9:42:22 A.M. **Recess**

9:49:29 A.M. **Continued Board Discussion Re: Legislative updates**

10:02:08 A.M. **Housing Program Coordinator & Interim Economic Development Director Sasha Sleiman**

Discussion

1. Coordinated Entry Transition Update
2. CPIF Grant Program Policies and Application

10:42:46 A.M. **Administrative Agenda**

Action – *Commissioner Bugert recuses himself from motion*

Upon motion and second by Commissioner Gering and Overbay, the Commission approves the action items as follows:

1. Subrecipient Agreement between Chelan County & Chelan-Douglas Community Action Council Re: Refugee Assistance Grant 20220516A2-1
2. Framework Grant Services Agreement Re: Lodging Tax Funded Activities with Chelan County Natural Resources Department 20220516A2-2
3. Framework Grant Services Agreement Re: Lodging Tax Funded Activities with Chelan County 20220516A2-3
4. 2022-2023 Contract for the Provision of Legal Services with Reid Legal Office 20220516A5-1
5. Farm Worker Housing Camp Approval of 2022 Season Contracts
 - a. Coca Cola Vending 20220516A5-2
 - b. Eastern Cascade Vending 20220516A5-3
 - c. Pacific Security 20220516A5-4
 - d. Vidal’s Cleaning & Janitorial 20220516A5-5

10:47:02 A.M. **Continued Discussion Re: Organizational Structure**

10:56:57 A.M. **Recess**

11:00:15 A.M. **Natural Resources Director Mike Kaputa**

BID OPENING: Eagle Creek Culvert Replacement

Bid Opening closed to further bids by Chairman Overbay. Four bids received as follows; Boettcher & Sons total bid of \$282,355.00; ERRG total bid of \$359,165.00; Olin Excavation \$321,914.00; and Smith Excavation total bid of \$349,148.50.

Bid documents referred to Natural Resources Department to ensure bids meet specifications.

11:07:23 A.M. Action

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Natural Resources agenda time.

11:07:55 A.M. Discussion

1. **BID AWARD: East Fork Mission Creek Trail Re-route Project**
Three bids were presented on May 6, 2022. After review by Natural Resources insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Evergreen Mountain Bike Alliance for the East Fork Mission Creek Trail Re-route Project as low bidder at \$100,579.45 for the base bid only.
2. Amendment #1 to City of Leavenworth agreement for City-wide Water Meter AMI (“Smart Meters”) Project
3. Agreement with Microsoft for Camas Meadows Restoration Project

11:22:17 A.M. Action

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. Notice of Award to Evergreen Mountain Bike Alliance for the East Fork Mission Creek Trail Re-route Project 20220516B1-1
2. Amendment #1 to City of Leavenworth agreement for City-wide Water Meter AMI (“Smart Meters”) Project 20220516A5-6
3. Agreement with Microsoft for Camas Meadows Restoration Project 20220516A5-7

Continued Natural Resources Discussion

- Commissioners upcoming Nason Creek and Stehekin Tours
- Update on Dryden Water Users meeting

11:49:37 A.M. Recess

1:31:34 P.M. Jail Chief of Administration Michael Smith Discussion

1. Departmental Update
2. MOA with Union for New Hire Starting Step

1:37:15 P.M. Action

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

1. MOA with Union for New Hire Starting Step 20220516A5-8

Continued Discussion

2. Financial Dashboard Presentation – *Business Manager Nicole Thompson*

1:58:16 P.M. *Commissioner Bugert is excused from session*

2:02:17 P.M. **Board recesses until Tuesday session**

Tuesday, May 17, 2022

9:30:03 A.M. **Public Works Director Eric Pierson**

Discussion

1. Resolution to Establish County Road Project 743 –South Lakeshore Road, Phase 1 (CRP 743)
2. Table of Organization Update
3. Event Permit – Lake Chelan Wine and Jazz Festival
4. Event Permit – Lake Chelan Rotary Cycle
5. Burch Mountain Discussion

10:03:54 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into 5 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

10:08:38 A.M. **Move back to regular session**

10:09:27 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution #2022-48 to Establish County Road Project 743 – South Lakeshore Road, Phase 1 (CRP 743)
2. Table of Organization Update 20220516C8-1

Community Development Interim Director Deanna Walter

10:13:51 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

Executive Session Extended by 30 minutes – Public Notified

10:59:00 A.M. **Move back to regular session**

10:59:09 A.M. **Discussion**

1. File No. ZTA 21-587 SMP Appendix B critical areas to align with Chelan County Resolutions 2021-54 and 2021-96 Critical Area Ordinances. Notice of public Hearing for May 31,2022
2. Plat 2013-338 DHAT
3. Protocol on closed code compliance violations
4. Liquor License requests – community developments review

11:15:08 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. Notice of Hearing RE: File No. ZTA 21-587 SMP Appendix B critical areas to align with Chelan County Resolutions 2021-54 and 2021-96 Critical Area Ordinances.
20220516H6-1
2. Approve Plat 2013-338 DHAT

11:06:23 A.M. **Fire Marshal Stephen Rinaldi**

PUBLIC HEARING (CONT. 5/3): Proposal Amendments to the adopted Title 7.52 Fire Hazard Areas

Chairman Overbay opens the continued public hearing. Members of the public join via Zoom. Public Hearing is continued to May 31st at 11:00 A.M. Public Comment will be accepted until 5:00 P.M. on May 27th.

11:30 A.M. **Annexation Discussion with the City of Wenatchee Mayor Frank Kuntz – Present for discussion is Chelan County Assessor Deanna Walter, Treasurer Dave Griffiths, Public Works Director/County Engineer Eric Pierson and Interim Economic Development Director Sasha Sleiman and City of Wenatchee Administrator Laura Gloria.**

1:04:04 P.M. **Recess**

1:15:00 P.M. **Board Discussion Re: CPIF Grant Program**

1:16:29 P.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

- CPIF Grant Program Policies and Application 20220516A2-1

Board Discussion

- Link Transit’s 2022 Low or No Emission Grant Application

1:19:51 P.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

- Letter of Support Re: Link Transit’s 2022 Low or No Emission Grant Application
20220516C8-2

1:20:29 P.M. **Cont. Board Discussion**

- Update on Chelan-Douglas Health District masking requirements
- Announcement of Amanda Ward as Executive Director of UCSRB

Continued Discussion Re: Annexations

- Parcels need to be contiguous
- Parcel abuts the roadway – primary access (ingress/egress)
- Mayor needs to take lead on South end annexation
- Invitation out to citizens within annexation to voice concerns prior
- Property owners to pay incrementally tax to get up to city’s rate when annexed
- Staff Communication of deliberations
- Revenue on the infrastructure scale

2:02:17 P.M. **Adjourn**

Board adjourns until Monday, May 23, 2022.

Weekly Voucher Approval for Payment	20220523B4-1
Current Expense	\$233,309.61
Other Funds	<u>\$1,007,435.67</u>
Total All Funds	\$1,240,745.28

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

CARLYE BAITY, Clerk of the Board